## **Mutual Respect Policy**



Integrated Facilities Solutions (IFS) is committed to providing a workplace that is free of discrimination. This will be achieved in an environment where everyone is treated fairly and where a culture of mutual respect applies. All employees will be given equal opportunity to reach their potential regardless of personal attributes.

## **Our Commitment**

IFS recognises that harassment including sexual harassment can be a form of discrimination and is unlawful.

All instances of alleged discrimination/harassment will be treated seriously, quickly and confidentially, with any subsequent investigations to be conducted fairly and impartially. Any person involved in an allegation/complaint will not be victimised in any way.

Discrimination and harassment occur when a person is discriminated against or harassed in the workplace and in certain areas of public life because of:

- Their race, colour, descent or national or ethnic origin, as defined under the Racial Discrimination Act 1975;
- Their sex, marital status, pregnancy as defined under the Sex Discrimination Act 1984;
- A disability as defined under the Disability Discrimination Act 1992;
- Age as defined under the Age Discrimination Act 2004; and
- Some grounds under the Human Rights and Equal Opportunity Act 1986;

## **Our Actions**

To meet our Mutual Respect commitments, IFS will promote diversity and foster an environment where all employees have positive working relationships with each other.

This policy represents our commitment to having a workplace free of discrimination or harassment.

